

# Community Advisory Committee (CAC) for Special Education Minutes

**Date:** 5/22/18

**Time:** 6:30 pm

**Location:** PUSD District Office, 15250 Avenue of Science San Diego, CA 92128

## **Board members present:**

1. Karen Harkins Slocomb, chair
2. Doyan Howard
3. Melissa Lazaro
4. Cheryl Hernandez
5. Sherri Miller
6. Tiffany King
7. Gina Zanolini
8. Etis Fathy
9. Anna Quint
10. David Choi
11. Rosabel Agbayani
12. Shelia Kessling
13. Frida Brunzell, secretary

**Absent:** Bertha Taylor (vice chair), Bernard Larsen, and Donna Twardy

**Public attendees:** Ryan Brewer

**I. Call to order** at 6:35 pm by chair Karen Harkins Slocomb

**II. Quorum:** Quorum was established.

## **III. Reading and Approval of Minutes from April 24<sup>th</sup>, 2018**

Minutes were approved with no corrections other than a mistake in the title.

## **IV. Public Input**

All attendees introduced themselves.

## **V. Executive Director's Report**

Doyan thanked everyone who helped at recent Excellence Event.

The SEAC (special education advisory committee) has had four meetings this spring. The last couple of meetings included reviewing survey data from parents and staff. Three themes/focus areas emerged from the data: 1) Culture, 2) Capacity, 3) Consistent Support Systems. The committee looked at commonalities with different proposals, including timelines, for services in PUSD. More details will be communicated soon.

On May 2nd Doyan and Frida attended the annual Legislative Sharing Day in Sacramento. The event is hosted by SELPA:s across the state and the purpose is to show support for current issues and bills regarding special education. We asked for support on AB3136 and AB2704.

The district will hire a new Associate Superintendent of Support Services to replace Mel Robertson who is leaving the district. The district also added a new position, Assistant Superintendent of Support Services and Safety/Wellness, from next school year.

## **VI. Local Plan Review**

The Local Annual Budget Plan will be posted in all schools 15 days before the end of the school year so that it can be adopted at the next school board meeting on June 28.

Below is a copy of the Annual Budget Plan for Fiscal Year 2018-19.

The A row shows the revenue that is just under \$28 M.

Row B shows costs that don't "touch" students directly.

Row C: Code 5710 is "0" because PUSD doesn't serve infants.

Code 5730 is cost related to preschool students.

Code 5750 covers severe disabilities.

Row D: Code 5750 covers non-severe disabilities.

Row E: Code 1130 covers students who are spending most of their school day in general ed classrooms.

Row F: Code 5050 is 0 because it only applies to multidistrict SELPA's.

Note that the revenue and costs in the right columns are always estimates.

**Annual Budget Plan  
Fiscal Year 2018-19**

The Annual Budget Plan shall identify expected expenditures for all items required by this part as listed below. The Standardized Account Code Structure (SACS) codes provide source information from the local educational agency (LEA) reporting.

	Reference/Label	Instructions	Estimated Totals
A	Funds received in accordance with Chapter 7.2 (commencing with California Education Code [EC] Section 56836) (Special Education Program Funding)	SACS Resource Code 6500 (State), 3300-3499 (Federal) 6512-6535 (General Fund)	27,989,790
B	Administrative costs of the plan	SACS Goal Code 5001 Function 2100	1,744,371
C	Special Education services to pupils with: (1) <b>severe disabilities</b> , and (2) <b>low-incidence disabilities</b>	SACS Goal Code 5710	-0-
		SACS Goal Code 5730	400,782
		SACS Goal Code 5750	36,903,829
D	Special education services to pupils with <b>non-severe disabilities</b>	SACS Goal Code 5770	36,969,928
E	Supplemental aids and services to meet the individual needs of pupils placed in <b>regular education classrooms</b> and environments	Any SACS Goal Code with SACS Function Code 1130 <sup>1</sup>	18,224,079
F	Regionalized operations and services, and direct instructional support <b>by program specialists</b> in accordance with Article 6 (commencing with Section 56836.23) of Chapter 7.2 (SELPA Program Specialists Funding)	SACS Goal Code 5050	-0-
		SACS Goal Code 5060	1,171,393
G	The use of <b>property taxes</b> allocated to the special education local plan area pursuant to EC Section 2572	Statement is included in Local Plan	

*mult district LEA*

<sup>1</sup> Function Activity Classification can be found <http://www.cde.ca.gov/be/ag/aq/vr08/mar08item24a6.doc>

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We then went through the Annual Service Plan. This plan shows what services are offered at each school site. The Service Codes are explained in the description list. For example, code 330 means "Special Academic Instruction" and Code 450 means "Occupational therapy".

Location		Services Provided at this Location									
List the site name and type of facility providing services to students enrolled in the LEA.		List the California Special Education Management Information System (CASEMIS) code associated with each service that is provided at the location listed in the left-hand column.									
Site Name	Type Of Facility	CASEMIS Service Codes									
		(Use of Code 900 requires further explanation)									
Creekside Elementary	10	330	340	350	415	425	435	436	445	450	460
		510	515	520	525	530	535	610	710	715	720
		725	735	740	745	750	755	760	900		
Deer Canyon Elementary	10	330	340	350	415	425	435	436	445	450	460
		510	515	520	525	530	535	610	710	715	720
		725	735	740	745	750	755	760	900		
Del Norte High	10	330	340	350	415	425	435	436	445	450	460
		510	515	520	525	530	535	610	710	715	720
		725	730	735	740	745	750	755	760	820	830
Del Sur Elementary	10	330	340	350	415	425	435	436	445	450	460
		510	515	520	525	530	535	610	710	715	720
		725	735	740	745	750	755	760	900		

## VII. Committee Reports

1. **Membership** – Frida Brunzell asked to if anyone was interested in being CAC's secretary for next year, as she wanted to step down. None of the attendees was willing to replace her, so Frida is staying as secretary for a second year.

The CAC board currently has 16 members and our bylaws say that we should have around 15 members. We have not received any applications to join the board for next year, so we decided to not accept any new members for next school year.

2. **Parent Information night #2** – This event took place on May 8<sup>th</sup> and was successful. About 38 parents and educators attended. The event was streamed live and it can be watched at the district's website: <https://www.powayusd.com/en-US/Departments/Special-Education/Community-Advisory-Committee/CAC-Video/CAC-2018-05-08>
3. **Excellence in Special Education event** – This event also went very well. The committee is working on setting up a better procedure for next year to reduce the workload on volunteers. The event requires that a lot of information is organized and reviewed and that many people are being contacted regarding nominations. The committee was unable to reach one of the principals for teachers/aids that were nominated.
4. **Parent Handbook** – Nothing new to report.
5. **Community Outreach** – Karen made a motion to approve the pamphlet, Jenna second, the motion was approved.
6. **Newsletter** – Gina had nothing new to report.

## VIII. Proposed schedule for next year:

CAC Board meetings: 9/18, 10/16, 11/13, 12/11, 1/22, 2/26, 3/26, 4/23, and 5/21

Parent information nights: 10/25 and 3/14

Excellence event: 5/16

**IX. Adjournment:**

Karen Harkins Slocomb declared the meeting adjourned at 8:02 pm.

Respectfully submitted by,

Frida Brunzell, secretary