

Community Advisory Committee (CAC) for Special Education Minutes

Date: 10/24/17

Time: 6:30 PM

Location: PUSD District Office
15250 Avenue of Science San Diego, CA 92128

Board members present:

Karen Harkins Slocomb, Chair

Michelle Perry, Vice-Chair

Gina Zanolini

Doyan Howard

Etis Fathy

Sheila Keesling

Tiffany King

and Frida Brunzell, secretary

Absent: Bernard Larsen and Anna Quint

Public attendees: Carlos Bazan, Kate Clay, Nancy Brundrett, Beth Zaletski, Roy Zaleltski, Yvette Stanley, Paolo Senti, Dayon Higgins, Christina Rodocker, Deema Soufi Nassalkhi, Michelle O'Connor-Ratcliff, Diedra Dunn-Tu, Donna Twardy, Bertha Taylor, Rosabel Agbayani, David Choi, Melissa Lazaro, Sheri Miller.

I. **Call to order** at 6:30 pm by presiding chair Karen Harkins Slocomb.

II. **Quorum:** Quorum established

III. **Reading and Approval of Minutes:** Because of a miss-communication, the minutes were not sent out to everyone on the board. Approval of September's minutes will take place at our next meeting.

IV. Public Input

- Yvette Stanley – asked if it would be possible to show the movie “Just like you” to improve awareness for children with disabilities.
- Name not provided – parent wants an autism awareness event.

V. Executive Director's Report

There have been many recent trainings for district personnel:

1. SEIS Training (the system used to organize the IEP files).
2. Curriculum training for functional skills.
3. The district's speech pathologists had a separate training.
4. Dyslexia. District personnel was updated on dyslexia.
5. Flex training – Behavior support, outlook training, IEP in 60 minutes or less, Benchmark, ADHD, and social skills.

The PFT (Poway Federation of Teachers) also had trainings: "How to do an IEP in 60 minutes" among others.

Special Education department also sponsored the recent Collage and Career fair. 76 students and parents attended special education's event.

VI. Annual Budget

A copy of the annual budget was distributed. Per director, there were no significant changes to the budget. This plan together with the budget plan for special education can be found at the district's website:

<https://www.powayusd.com/Departments/Special-Education/Special-Education>

The service plan gives a description of the services that the district is going to provide for the following budget year. Various subjects are covered. At the end of the plan is a list of every service site and the codes for the services each site provides. It is hard to get a good overview, because most of the information is in codes.

David Choi asked if there is an easy way to track changes in the plan. There is no easy way, because the codes are very general.

Karen asked if, on page 1, row A, the established totals are a combined fund for special education. That is correct.

VII. Subcommittee Reports

Fall parent Info Night: Michelle Perry (chair), Anna Quint, Bertha Taylor, and Kate Clay (public).

Spring Parent Info Night: Sheila Keesling (chair), Cheryl Hernandez, Donna Twardy, and Rosabel Aybayani

Excellence Awards: Etis Fathy (chair), Rosabel Aybayani, Cheryl Hernandez, Donna Twardy, and Kate Clay (public)

Newsletter: Gina Zanolini (chair), Carlos Bazan, and Melissa Lazarro

Community Outreach: Carlos Bazan (chair), Gina Zanolini, Sheila Keesling, Cheryl Hernandez, Bertha Twardy, and Michelle Perry

Membership: Frida Brunzell (chair), David Choi, Ethis Fathy, and Michelle Perry.

Parent Handbook: Bernard Larsen (chair), Frida Brunzell, Melissa Lazaro, Gina Zanolini, David Choi, and Kate Whelan, Donna Hansel, Yvette Stanley from the public.

Questions from the public: One parent asked what the community outreach committee does. His church is organizing proms for special need students. The reply is that this event would not fall under this committee.

VIII. Fall Info Night

Michelle Perry suggested that we do a survey among parents on what they would be interested in. We could email the survey. There were concerns that parents would not reply to such an email. One parent from the public (no name provided) suggested that the teachers email it out to parents in their class. We decided that it was too much to ask of teachers.

At September's meeting it had been suggested that this meeting will focus on IEPs and therefore it was said that is what we should do. Gina made a motion to approve that the topic of the next parent information night is going to be IEPs. Sheila second the motion. The motion was approved. The speaker will probably be from the district. A flyer needs to go out in time before the event. The subcommittee can decide the exact date for the event, but it should preferably be on or around January 22.

IX. Dates for our CAC meetings during the spring of 2018

January 10, February 27, March 27, April 24, May 17 (excellence event), May 22 (review local plan), late May or June closed meeting.

X. Adjournment:

Chair Karen Harkins Slocomb declared the meeting adjourned at 7:50 pm.

Respectfully submitted by,

Frida Brunzell, secretary