

# Foundation Tax Reminders

Information provided by CohnReznick

## Form 990 vs. 990EZ filing requirements

- Form 990 must be filed if the organization's gross revenues are \$200,000 or more **or** the total assets at the end of the tax year are more than \$500,000. The initial due date is 4.5 months after the year end. I believe PUSD has a June 30<sup>th</sup> year end. That means the return is due by November 15<sup>th</sup>. Form 990 must be filed annually.
- Form 990-EZ can be filed if the organization's gross revenues are less than \$200,000 **and** the total assets are less than \$500,000. Please note, if gross revenues are less than \$50,000, there is a different filing requirement.
- Revenue less than \$50,000 use Form 990N also known as the *e-Postcard*.

## CA Form 199 filing requirements

- CA Form 199 must be filed if gross revenues are \$50,000 or more. It has the same due date as federal and must be filed annually.

## Extension Options

- The first extension allows three more months to file the tax return after the initial due date. This would give PUSD until February 15<sup>th</sup> to file the return.
- The second extension allows additional 3 months for file the return. The organization would have until May 15<sup>th</sup> to file the return.

## Form 1099 filing requirements

- Form 1099 is required to be issued to any vendor whom the organization paid \$600 or more during the calendar year.

## CA Form S1-100

- CA Form S1-100 must be filed biennially (once every two years) during the applicable filing period. The applicable filing period is the calendar month during which the initial Articles of Incorporation were filed and the immediately preceding five calendar months.

## Raffles and bingos registration requirements

- A nonprofit organization must register with the Attorney General's Registry of Charitable Trusts **prior to** conducting the raffle and file an aggregate financial disclosure report for all raffles held during the reporting year.
- Each nonprofit organization that intends to conduct a raffle during a year (September 1 through August 31) must complete and submit a raffle registration form (Form CT-NRP-1).
- A nonprofit organization that has registered to conduct raffles must file a single aggregate report for all raffles held during the reporting year (September 1 through August 31), regardless of the number of raffles held (Form CT-NRP-2)
- Both forms are attached to this e-mail. They can also be downloaded from the Attorney General's website <http://oag.ca.gov/charities/forms#raffles>

## Raffles vs. silent auctions

- Bingo like a raffle is considered a gaming activity and the requirements for holding a bingo are the same as for raffles. However, silent auction is not considered a gaming activity. There is no need to report silent auctions to the Attorney General's office.
- Because raffle and bingo are considered gaming activities, the proceeds received from those are **not** tax-deductible to the participants. Therefore, there is no need for the organization to provide a receipt for those contributions. However, with a silent auction, the organization would have to provide a receipt to the donors and indicate the fair market value of items/services received.